

Northgate Park Neighborhood Association Board

July 16, 2026, 7:00 PM

Civitan Club – Glendale Ave

Minutes recorded by Acting Secretary Steward Charles H. Smith IV

Board Members

Keith M Cochran (President), Kari Grace (Vice President), Eric Miller (Treasurer), Alice Kolacinski, Andrea Davis, Charlie Smith, Claire Alexander Smith, Dwayne Taylor, Emmy Grace, Finn Katz, Joel Ross, Stephanie Rosner, Sue Gilbertson

Call to order

@7:05 From Keith

Introductions for new members

Hearing from our neighbors:

Administrative:

- Minutes April, May 2026
 - Minutes accepted as recorded
- Monthly Finance Summary, April, May, June 2026
 - Financial Summaries accepted as recorded

Report period:	April 1 - 30, 2026			
Fiscal period:	Jan 1 2026 - Dec 31 2026			
Memberships:	35			
	First Horizon	PayPal	Self Help	Total
Beginning balance	1715.91	448.51	2530.03	4694.45
Income	796.31	313.00	3.37	1112.68
Expenses	411.02	10.36	0.00	421.38
Transfers	0.00	-681.31	0.00	-681.31
Ending balance	2101.20	69.84	2533.40	4704.44

Report period:	May 1 - 31, 2026			
Fiscal period:	Jan 1 2026 - Dec 31 2026			
Memberships:	36			
	First Horizon	PayPal	Self Help	Total
Beginning balance	2101.20	69.84	2533.40	4704.44
Income	20.00	88.00	3.44	111.44
Expenses	25.00	3.61	0.00	28.61
Transfers	0.00	0.00	0.00	0.00
Ending balance	2096.20	154.23	2536.84	4787.27

Report period:	June 1 - 30, 2026			
Fiscal period:	Jan 1 2026 - Dec 31 2026			
Memberships:	39			
	First Horizon	PayPal	Self Help	Total
Beginning balance	2096.20	154.23	2536.84	4787.27
Income	0.00	93.00	3.34	96.34
Expenses	312.48	3.75	0.00	316.23
Transfers	0.00	0.00	0.00	0.00
Ending balance	1783.72	243.48	2540.18	4567.38

Committee Reports:

- Summer Newsletter Ads / Sponsorship (Emmy)
 - Revenue appropriate for this issue, but will revisit several local businesses for prorated renewals before fall issues
 - Call for other members to approach outstanding businesses to ask for ad renewal.
 - Summer newsletter to go to printer in the following week.
- Food Truck Rodeo (Finn)
 - Follow up with Finn (absent) to confirm trucks

Old business:

- NPNA Secretary (All)
 - Charlie Smith with act as Secretary until a willing member can step forward and assume the role.

New business:

- Community Market (Stephanie)
 - Mostly arts and crafts, not food. Name changed to Community Fair to clear up any miscommunication.
 - Call for members to help on day of to answer questions or setup.
 - Liability concerns expressed: ensuring tents are weighed down appropriately.
- Insurance (Keith)
 - Options for liability insurance are significantly beyond the NPNA budget.
 - Discussion on what liabilities we could need covered. Advice from insurance agents; We do not need insurance because of our limited scope, and we are looking into getting a policy written for us to cover our simple liabilities.
 - Going forward we will evaluate any liabilities with new events on a case by case basis ensuring that individuals participating in the events are doing so at their own risk and vendors are appropriately insured individually.
- National Night Out (Keith)

- o Mike Shifflet reached out to lead the event. Keith to act as liaison for the Board.
- o Reaching out to other safety related entities to broaden the event
- o Discussions on adding a food truck and music to better engage our neighbors and improve turnout.

Announcements:

Open discussion:

To be recorded in the minutes:

Keith Cochran proposed an online motion that "*that the Board approve a 3 month pilot test for a Northgate Park Community Market beginning in Jul 2026, held once a month on a Sunday, with the following dates planned: July market Sunday 7/12 9:00 am - 12:00 pm; August market Sunday 8/9 9:00 am - 12:00 pm; September market Sunday 9/13 9:00 am - 12:00 pm.*" Motion seconded by Joel Ross. Quorum established; motion passed during online voting period.

Adjourn @7:48