

Northgate Park Neighborhood Association Board
November 20, 2025, 7:00 PM
Civitan Club – Glendale Ave

Board Members

Keith M Cochran (President), Kari Grace (Vice President), Eric Miller (Treasurer), Alice Kolacinski (Secretary), Emmy Grace, Finn Katz

Call to order

Hearing from our neighbors:

Administrative:

- October Minutes - approved
- Monthly Finance Summary, November 2025

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|-------------------|----------------------------------|-------------------|---------|---------|
| Report period: | Oct 1 - Oct 31st 2025 | | | |
| Fiscal period: | April 1st 2025 - March 31st 2026 | | | |
| Memberships: | 81 Current, since March 1st | | | |
| | | | | Total |
| Operating fund: | | Contingency fund | | |
| Beginning balance | 3441.13 | Beginning balance | 2506.56 | 6047.05 |
| Income | 69.00 | Income | 4.47 | 73.47 |
| Expenses | 301.81 | Expenses | 0.00 | 301.81 |
| Transfers | 0.00 | Transfers | 0.00 | |
| Ending balance | 3208.32 | Ending balance | 2511.03 | 5719.35 |

Committee Reports:

- Finance Committee
 - Financial Review - Treasury Records annual review performed and found satisfactory.
 - Proposed bylaw changes - Discussion on amending bylaws to change the fiscal year to January 1 to December 31; budget and membership dues would run on the calendar year; annual meeting and elections would continue to take place in May; annual review to take place once new board is seated. Kari made motion to amend the bylaws to change the fiscal to begin January 1 and end December 31; Eric seconded the motion; motion passed unanimously.
 - Payment system exploration follow-up– (Eric / Emmy / Charlie) - Payment system exploration will continue, but glitches with PayPal seem to be solved
 - NPNA Nonprofit status/IRS EIN – (Eric) continue exploration NPNA Nonprofit status/IRS EIN
 - Proposed 2026 Budget - Proposed budget discussed, including publishing the amount spent to date at the end of each year. Kari made motion to adopt the budget as presented with an edit to shift the \$250 in the Halloween Party line item to the Miscellaneous Donation line item; Finn seconded the motion; motion passed unanimously

Old business:

- Halloween 2025 - Halloween 2025 celebration was well attended.
- Dog Adoption at Food Truck Rodeo/NPNA Events – (Kari) was not feasible for this past season. Kari will explore this possibility for next season.
- Garden Tour Update – no update
- Neighborhood Potluck – (Keith) – Potluck organizing is still in progress; aiming for February instead of January.
- Heritage Neighborhood - Heritage Neighborhood designation determined to be for those neighborhoods that have not previously been recognized by the city making it inappropriate for us to apply

New business:

- NPNA Luminaries – (Kari/Keith) Keith is still in conversation with Durham Parks and Rec about arranging power supply for the luminary event. Kari has the supplies. Eric is in conversation with the Durham Chorale about performing; if they can't make it work can reach out to neighborhood musicians If power supply is available can look at providing hot chocolate or cider.

Announcements:

Open discussion:

- Board members made appreciative remarks about Andrea Davis' management of this year's Food Truck Rodeo
- Keith and Kari attended the soil workshop last night; Durham Parks and Rec was there; pending further test results the situation is looking more optimistic regarding reopening parts of the park and preserving trees

To be recorded in the minutes:

- In response to requests and given the likelihood that SNAP benefits will end November 1, Keith Cochran proposed an online motion that "***the Northgate Park Neighborhood Association donate \$250 to the Club Blvd Elementary School Club Food Pantry***" Motion seconded by Andrea Davis. Quorum established; motion passed unanimously during online voting period.

Adjourn