

Northgate Park Neighborhood Association Board
Meeting Agenda
July 18, 2024, 7:00 PM
Civitan Club on Glendale

Board Members

Keith Cochran (President), Kari Grace (Vice President), Eric Miller (Acting Treasurer), Claire Alexander Smith (Secretary), Alice Kolacinski, Andrea Davis, Charlie Smith, Dwayne Taylor, Lisa Boggs, and Nancy Kneepkens

Other Attendees

Susan Brooks

Call to order - 7:05 pm

Welcome/Introductions

Administrative:

- June 2024 meeting minutes are accepted
- Recent monthly financial summaries - *appended to end of meeting minutes*

Announcements:

- Food Truck Rodeo on 7/25
 - Discussion around increase to FTR musicians tip (current \$25/each band, ask is \$75/each)
 - Decision tabled until the next season with a focus on increasing membership revenue and identifying other ways to allow us to tip better between now and then
 - Note: Bronto tshirt/sweatshirt fundraiser years ago was the most significant fundraiser NPNA has had
 - Aim to improve our promotion of bands' social media presence (if applicable) & encourage tipping by FTR attendees

Old business:

- NNO (Leads: Nancy & Mike)
 - Finer details of planning will be added to August agenda (food, drinks, etc.)
 - Priority at this point in time is getting ourselves on the lists of all services in early September (Nancy on point for this)
 - Currently identified: Fire Department, HEART, Bike Durham
 - Do we open up the event to other community safety initiatives?
 - Ex. Durham Beyond Policing, North Durham Mutual Aid (along with any other committees within them) - both participated in 2023
 - Decision made to reach out to the above orgs through Eli
- Yard Sale (Lead: Kari; Signs: Eric)
 - What kind of partnership/relationship should we have with the Really Really Free Market?
 - Don't want to compete with their purpose, but there's potential for collaboration
 - Typically held 1st Saturday in October, tentative date 10/5
 - Usually have 20-25 households participate

New business:

- Newsletter sponsorship and costs
 - Historically relied on sponsorships to cover newsletter costs entirely
 - Emmy to put out another call for helpers/assistance in contacting businesses for sponsorships
 - Current discount for neighbors/resident business or non-profits (limited number if we still aim to cover costs at this time):
 - \$35/single issue
 - \$60/2 issues
 - \$80/all 3 issues
 - Proposal for neighbor/resident discount:
 - \$40/single issue
 - \$65/2 issues
 - \$90/all 3 issues
 - Kari made motion to raise discount rate by 5-10 dollars and Nancy seconded, motion unanimously approved
 - We don't currently provide newsletters to businesses in/around our neighborhood - previously one was placed on King's bulletin board
 - Currently, still struggling to ensure all routes are covered - adding a business route may be a future discussion
- Newsletter articles - reach out to area organizations for article opportunities if we're lacking content in future issues
 - Interview with local radio station located in neighborhood earmarked for next issue
- Park Contamination involvement opportunity with Neighborhood Improvement Services:
 - *We are forming a new Environmental Justice Working Group to advance this effort. We aim to strengthen community and government connections and recommend strategies to address environmental injustices and their health implications. Your input and participation are vital as we outline goals and project timelines for the grant funds. We are creating this group to promote transparency and accountability. It will serve as a platform for residents to share information and provide feedback. We aim to have representation from each neighborhood surrounding the parks affected by soil contaminants: Northgate, Walltown, East Durham, East End, and Lyon Park.*
 - There's new information out today (7/18) via local news stations and city orgs
- Annual budget - *Needs to be added to our website*
- Discussion Postponed to August Meeting: [Traffic Calming](#)

Committee Reports:

- None

To be recorded in the minutes:

- None

Adjourn

Topics Deferred to Future Agendas:

- Signs for NPNA Board Meeting and NNO
- Share existing newsletter advertisers list with board and brainstorm additional business that should be contacted
- NNO event details (food, drinks, etc)
- [Traffic Calming](#)
 - Vision Zero information linked above, Traffic Calming Guidelines can be found on this page
 - Durham Vision Zero Committee starting back up looking for volunteers
 - Review City of Durham's Traffic Calming Guidelines and discuss requesting traffic calming measures
 - Discuss participation or encouraging resident participation in the Vision Zero coalition

Financial Summaries

June 2024

Monthly total Income	\$84.54
<i>Membership</i>	\$78
<i>Interest</i>	\$6.54
Monthly Total Expense	\$2.47
<i>Bank/PayPal fees</i>	\$2.47

May 2024

Monthly total Income	\$307.25
<i>Membership</i>	\$298
<i>Interest</i>	\$9.25
Monthly total expense	\$913.11
<i>Picnic/Nov Potluck/EOY Thanks</i>	\$49.44
<i>Neighborhood Improvement</i>	\$855.80
<i>Bank/PayPal fees</i>	\$7.87

April 2024

Monthly total Income	\$254.84
<i>Membership</i>	\$208
<i>Interest</i>	\$11.84
Monthly total expense	\$437.63
<i>INC</i>	\$25
<i>Easter/Halloween Party</i>	\$52.27
<i>Bank/PayPal fees</i>	\$4.57