

Northgate Park Neighborhood Association Board
Meeting Minutes
January 18, 2024, 7:00 PM
Civitan Club on Glendale

Board Members

Eric Miller (President), Keith Cochran (Vice President), Kari Grace (Secretary), Alice Kolacinski, Dwayne Taylor, Lisa Boggs, and Tate Halverson

Other Attendees

Andrea and Mallory Davis

Call to order – 7:02

Welcome/Introductions

Administrative:

- November 2023 minutes were accepted
- Annual financial review committee report summary was shared:

Financial Review Statement - November 1, 2023

The committee reviewed the treasurer's statement of NPNA's finances for the year beginning April 2022 and ending March 2023. The committee reviewed NPNA's statement of income, statement of retained earnings, statement of cash flows, and bank /Paypal balances and finds that the financial statements prepared by the treasurer present fairly, in all material respects, NPNA's financial position, results of operations, and cash flows in conformity with generally accepted accounting principles. Respectfully submitted on behalf of the committee by Keith M Cochran.

Announcements: None

Old business:

- Luminary debrief discussion
 - Access to electricity and lighting made the treat area less visible; prior to next Luminary event will check with Parks and Recreation Department about access
 - Will continue with the event portion next year with treats and possible music
 - Will review set up instructions to be sure extra clear
 - Explore new signs for luminaries that are easier to update ("this Saturday") for example without a date (same with yard sales); and rider for "rescheduled"

New business:

- Budget, membership and advertising rates for next fiscal year discussion
 - Keep membership fees the same
 - Membership fee reminders would be helpful
 - Make new business card handouts with information on how to renew/sign up once current ones run out

- Newsletter committee with review if current advertising rates are covering newsletter printing costs but will assume rates to remain the same
- Set Spring Egg Hunt date and chair appointment
 - April 6th at 11am
 - Eric will chair and Tate will assist
 - NPNA to provide hot dog lunch; will explore bounce house
- Board membership recruitment ideas
 - More diversity/representation on the board is important
 - Identify barriers to joining or attending meetings (e.g. childcare)
- Donation request policy
 - Previous board leadership established policy that NPNA will only fund donations when we have a balance of \$2,000 over operating expenses
 - May also want to consider establishing criteria for review of donation requests or requests to fundraise at NPNA events

Committee Reports:

- Newsletter
 - Kari is establishing a schedule with the group
 - Kari will coordinate with Terry K. on Civitan write up and logo for newsletter
- Food Truck Rodeo
 - All steps are underway and on track for the food truck rodeo season.
 - First event is March 28th.
 - Entertainment recruitment ideas:
 - Post on listserv
 - Newsletter call
 - Keith to reach out to previous performers

Hearing from our neighbors and open discussion: None

To be recorded in the minutes: None

Adjourn – 7:47