

Northgate Park Neighborhood Association Board Meeting Minutes

August 16, 2018

Board Members present: **Alice Kolacinski, Jeremy Jorgensen, Keith Cochran, Mike Shiflett, Tom Melby, Bernie Page**

Residents present: **Cheryl Shiflett, Susan Brooks, Nancy Sowa, Nate Baker**

Emailed prior to meeting:

July minutes, July Treasurer's Report, Listserv rules, [Guidelines for Presence of External Organizations and Businesses at NPNA Food Truck Rodeos](#), Financial Review Rules, Financial Review Template 2, Request for Additional Funding Form, NNO report, draft of bylaws

6:30 PM – Nate Baker, brief presentation on trends in urban/city planning and implications for NGP

7:00 PM called to order

Approval of Minutes for July meeting accepted as circulated

Treasurer's Report accepted as circulated.

Northgate Park Neighborhood Association
Financial Summary

Report period: July 1-31, 2018

Fiscal period: April 2018 – March 2019

Memberships: 83 (current, since April 1st)
1 (pre-paid for next membership year)

Operating fund:		Contingency fund:	
Beginning balance:	\$ 2299.07	Beginning balance:	\$ 4095.91
Income:	\$ 123.00	Income:	\$ 5.46
Expenses:	\$ -128.62	Expenses:	\$ 0.00
Transfers:	\$ 0.00	Transfers:	\$ 0.00
Ending balance:	\$ 2293.45	Ending balance:	\$ 4101.37

Committee/Liaison updates and reports:

National Night Out, Tues Aug 7th Mike committed to be chair committee for 2019 NNO. To consider for next year – (1) decreased number of gluten free items as they were expensive and not utilized. Motion that this year's surplus be donated to an appropriate nonprofit, made, seconded, and passed without dissent. (2) Early recruitment of fire trucks and the like. (3) Consider whether 'bouncy house' is an appropriate expenditure given the small number of children attending and the potential to distract from safety education purpose of event

Listsrv rules. Board members unprepared for discussion, tabled, to be taken up at September's meeting

NPNA FTR external organizations policy. Seconded, approved without dissent.

Annual Financial Review Guidelines. Rules for financial review were approved (this will become Article VI Section 4 of bylaws)

Financial review template was approved.

Regarding Request for Additional Funding, discussion centered on if expenses are likely to exceed budget and approval form is submitted, how to proceed. Consensus is that form would be submitted to full board for online voting under online voting rules. Referred back to committee to update wording and bring back to Board for approval. General discussion around the need to adequately budget, and to allow sufficient time for planning, so as to avoid last minute requests.

Bylaws Section I & II Diversity wording adjusted to include the phrase ‘including but not limited to’ so final wording of addition to Section I is:

Northgate Park Neighborhood Association does not discriminate for any reason including but not limited to race, color, national origin, religion, sex, gender identification (including gender expression,) sexual orientation, disability, age or any status protected by law or regulation.

Article II Section 1 (paragraph 2) was discussed and approved to change: “*one vote casting*” to “*Only one vote may be cast by a business.*”

Both sections approved without dissent.

The board approved the following shall be in the bylaws:

Rules for online voting by NPNA Board

Rules for online approval of minutes

Rules for annual Financial Review

The board approved the following shall not be a part of the bylaws but shall be kept in an easily accessible location:

Rules for committees

Guidelines for Presence by External Organizations and/or Businesses at NPNA Food Truck Rodeos

Donation Guidelines

Financial Review Form

New Business

Potluck – consensus that attendance has been poor and no potluck is needed, discussion that Garden Club serves as a de facto monthly pot luck.

Elgin St liaison – discussion of need for a liaison for the Elgin St Halloween event. Consensus that liaison is needed FROM Elgin St TO the Board rather than FROM the Board TO Elgin St. Consensus on the necessity of any Elgin street discussion involving the full Board rather than one single member.

Announcements

None

8:00 PM Meeting adjourned

Record: Tom Keiger was confirmed by an on line vote as the new chair of the Annual NPNA Yard Sale Committee.