

January 21, 2010

NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave

Attending: Line Dempsey, Ian Pond, Carol Henderson, Katie Coyle, Dan Singer, Mark Ambrose, Alice Kolacinski

Line Dempsey presided at the meeting.

Minutes of the November 19th meeting were read and approved. No meeting was held in December.

Treasurers Report for the period of November 19, 2009 -- January 20, 2010:

Membership: 68 residential, 1 commercial

Beginning Balance:	2300.44	
Income	20.00	
Expenses (event sign reimbursement)		26.84
Ending Balance		2293.99

Old Business:

Line Dempsey reported that the newsletter will be published and delivered in next few weeks.

Carol Henderson reported that the \$131.00 was raised by the luminaries sale. Weather forced the postponement of the Lighting of the Luminaries to December 20th. Turnout was good.

Ian Pond reported that Rhonda Parker of Durham Parks and Recreation has confirmed that the portion of the trail from Murray Avenue to Lavender will be designated the Westcott's Bronto Trail. New signage at the entrance on Murray will be placed soon.

Mark Ambrose urged members to be aware of the status of the Ellerbee Creek restoration plans and reports since those efforts put our Northgate Park stream restoration in context.

New Business:

For February, the program will be a review of the "Safety in Numbers Program."

The Neighborhood Energy Retrofit Program was briefly discussed. Line Dempsey is in communication with Amy Ruth Buchanan who is spearheading the application on behalf of various members of the neighborhood. More information will be forthcoming via the list serve and newsletter.

A discussion of the Northgate Park 70th Anniversary was tabled until the February meeting.

The meeting was adjourned at 7:30 pm

February 18, 2010

NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave

Attending: Line Dempsey, Katie Coyle, Carol Henderson, Cheryl Shiflett, Mike Shiflet, Nancy Sowa, and Alice Kolacinski

Line Dempsey presided at the meeting. Without a quorum of Board members, no decisions were made.

Minutes were read and corrected but approval was tabled.

Dan Singer submitted the Treasurers Report via email :

Financial Activity: Beginning balance: \$2293.99

Income: \$ 151.18 [12/20 \$ 20.00 memberships (2)
12/20 \$131.00 luminary sales]

Expenses: \$ 0.00

Ending balance: \$2445.17 Net: \$ 151.18 (gain)

Page McCullough reviewed the list of items previously identified as concerns remaining about the park renovations. She anticipates that the March punch list review will show that the following items will be completed: parking lot near little shelter will have more barriers for cars to prevent driving on grass, stone entrances will be fixed, mulching will be done for the trail down from Glendale, vandalized picnic table will be recovered, and the picnic table outside the tennis court shelter will be moved so it is not next to the trash can. She is planning to attend the City Council Coffee on March 8th to remind the Council that the neighborhood still wants the following improvements: parking lot re-paved hopefully with better traffic flow and design, more accessible bathrooms, new tables and trash cans and one more swing set. (Note: none of these items are new—all having been discussed and approved previously.)

Cheryl Shiflet reported on the Neighborhood Watch Committee's action of informing the owners of the 400 block Club Blvd rentals about the neighborhood's concerns.

Mike Shiflet reminded members of the Park Clean-up is scheduled for March 13th, Beaver Creek Cleanup Day is March 20th from 9am—1 pm and Ellerbee Creek Week is March 21st–27th.

Alice Kolacinski read from Amy Ruth Buchanan's email that the neighborhood representatives for the NERP grant are Amy, Sean Doig, Fred Broadwell, Ginny Martin, Keith Levene, and Nancy Sowa. Amy Ruth Buchanan will keep the neighborhood informed via the listserve. Nancy Sowa concurred that the committee was planning to attend a TBA planning committee meeting.

Jennifer Snyder reported on the "Safety in Numbers" campaign, describing the activities and encouraging members of the community to attend the city-wide session on March 25th.

The meeting was adjourned at 7:20.

March 18, 2010

NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave, Durham NC

Attending: Line Dempsey, Katie Coyle, Page McCullough, Alice Kolacinski, Mike Shiflett, Carol Henderson, Ian Pond, Nancy Rizzo

Line Dempsey presided at the meeting. Minutes for January and February were read, corrected and approved.

Treasurers Report: Financial Activity:

Beginning balance:	\$2445.17
Income:	\$ 20.21
Expenses: (newsletter printing)	\$ 196.97
Ending balance:	\$2268.41

Membership: 72 households 1 business

Old Business:

Via email (March 11 &12) the Board approved a motion to support asking that City Council delay by 60 days a decision about MacDonald's petition to increase their parking area so that the community can look into and then discuss the petition in our neighborhood meetings. Barry Regan and Mike Shiflett asked for the delay at the Council meeting but City Council approved the petition to enlarge MacDonald's parking area without delay.

As a follow-up of email discussions about having announcements to the List Serve come from the board, it was decided that an email identity would be created to broadcast Board decisions and official statements. Any announcements would follow a timely email discussion of Board of Director members and an assignment of a spokesperson or creation of a consensus message (via email) to avoid confusion.

Page McCullough reported that Alexander Johnson, the city's "tree guy," hopes to work with the neighborhood to begin replacing some of the park's trees that we have lost due to the park restoration and to mother nature. He is offering to coordinate planting trees on Saturday, April 10 from 9 a.m. until noon. In other news about park renovation, Page reported that no barriers would be placed in the parking area.

New Business:

The decision was made to merge this year's annual picnic/election of officers and the Park's 70th anniversary in to a single celebration for Northgate Park residents on June 6th. Nancy Rizzo will be in charge of food and Ian Pond will be in charge of the program.

Mike Shiflett agreed to serve as a non-board member of the Northgate Nominating Committee.

Line Dempsey announced that National Night Out is scheduled for Tuesday, August 3rd, 2010. He will chair the committee to plan Northgate Park's involvement.

Through an email message to Line, Susan Brooks has nominated King's Red and White for consideration as a Durham Interneighborhood Council (INC) Hero awards. Because of INC's criteria for the Hero Award, the Northgate Park Association Board decided not to nominate Kings for the Hero Award but to award King's Red and White a "Good Neighbor" certificate.

Program:

Katie Coyle provided brownies for refreshments to accompany presentations about some of the activities that are going on in and around the neighborhood: the First Friday gatherings, the Garden Club, Neighborhood Watch, Northgate Park clean up and creek clean up. As part of the Neighborhood Watch presentation, we saw the video, 'Confessions of a Burglar.'

The meeting was adjourned at 8:20 pm.

April 15, 2010

NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave, Durham, NC

Attending: Jeff Bakalachuck, Katie Coyle, Ian Pond, Dan Singer, Cheryl Shiflett, Page McCullough, Alice Kolacinski, Mike Shiflett

Katie Coyle presided at the meeting.

Minutes were read, corrected and approved.

Treasurers Report: Financial Activity:

Beginning balance:	2268.41
Income:	10.19
Expenses:	0.00
Ending balance:	2278.60

Membership: 73 households 1 business

Old Business:

Katie Coyle provided a copy of the revised Northgate Park Association Bylaws which clarified the borders of the association and cleaned up the grammatical errors. A motion was passed to define place in Section 3: "Regular meetings of the Board of Directors shall be held at such times and places as determined by the Board of Directors" as including email discussion between Board of Director members. The Bylaws were passed.

It was decided that rather than change the membership dues, we would continue with the process as stated in the bylaws and the \$10.00/member fee. The Board agreed to continue to seek input from the membership on this matter and to seek ways to increase neighborhood involvement.

Ian Pond reported on the progress of collecting information about Northgate Park's history and uniqueness. An anniversary celebration will be combined with the Northgate Park Association's Annual Meeting. Ian was authorized to negotiate rental of the larger shelter for the time between 2pm -6pm for the event as the board's first choice of site, with the smaller picnic area being a second choice. (Nancy Rizzo is serving as coordinator for the food for this event and chair of the nominating committee which will offer a slate of officers and Board Members for 2010-2011 to be voted upon at the Annual Meeting (Picnic.)

Page McCullough reported that the parking area will probably be paved but we will not get new trash cans and tables. She relayed Alex Johnson's announcement that Northgate Park will be the site of the City's 2010 Arbor Day Ceremony on April 24th.

(<http://www.ci.durham.nc.us/news/NewsDisplay.cfm?vNewsID=2011> Durham City Press Release)

New Business:

Katie Coyle asked for input about which speakers/topics from the Durham City Speakers Bureau to address the May meeting. The topic, "Code Enforcement, Housing Problems and Litter Removal--What Every Neighborhood Should Know," seemed a timely and interesting topic.

The meeting was adjourned at 8:15 pm

May 20, 2010 NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave

Attending: Jason Murtha, Nancy Kneepken, Katie Coyle, Ian Pond, Carol Henderson, Page McCullough, Jeff Bakalchuck, Alyssa Platt, Nancy Rizzo, Dan Singer, Susan Brook, Cheryl Shifflet, Line Dempsey, Alice Kolacinski

Line Dempsey presided at the meeting.

Prior to the business session Rick Hester, Assistant Director of Neighborhood Improvement Services spoke. He spoke on the topic, "Code Enforcement, Housing Problems and Litter Removal--What Every Neighborhood Should Know" using a slide show to illustrate specific problems.

One of the programs that Rick Hester mentioned which is designed to combat these problems is COMNET. COMNET enables neighborhood committees to use hand-held computers with digital cameras to identify street level conditions, such as pot holes, illegal dumping, weedy lots, litter and vacant houses. The problems can be visually captured, recorded and prioritized for action. In addition to his presentation, he answered questions about the city's ability to clean up an area and place a lien on the property. He reminded the audience that several issues such as parking off-street are zoning issues, not code enforcement covered by the Neighborhood Improvement department. The website: <http://www.durhamnc.gov/departments/nis/Index.cfm> provides more information. Neighborhood Improvement can be reached via Durham One-Call (919) 560-1200 or directly at 919- 560-1467.

Minutes were read, corrected and approved.

Treasurers Report: Financial Activity:

Beginning balance:	2278.69
Income:	20.18
Expenses:	0.00
Ending balance:	2298.78

Membership: 74 households 1 business

Old Business:

The Nominating Committee, Nancy Rizzo, chair; Mike Shifflet and Jeff Baklacheck reported that several officer and board member positions had nominations but requests for additional nominations would be sought.

Ian reviewed the plans for the Annual Meeting/70th Anniversary/Pot Luck and made a motion that Nancy be allocated \$300.00 for food/picnic supplies. The motion passed.

It was suggested that more questions about why members joined and/or what members wanted the association to accomplish be part of the Membership Form.

Line announced that National Night Out would be August 3, 2010. He will coordinate that event.

There was no new business and the the meeting was adjourned at 8:30.

Annual Meeting of Northgate Park Neighborhood Association
70th Anniversary of Northgate Park Celebration

Sunday, June 6, 2010

The Annual Meeting of the Northgate Park Neighborhood Association was held at the Tennis Court Picnic Area between 2:00 –4:00 pm.

Prior to a picnic potluck, Line Dempsey, greeted over forty residents of the Northgate neighborhood. He presented Kings Red & White Grocery a plaque in recognition for being a "Good Neighbor" to the Northgate Park neighborhood. Nancy Rizzo was presented with a plaque which recognized her for her dedicated service to NPNA, the neighborhood, the park, our dinosaur, and our community.

Ian Pond briefly described the items on display and encouraged everyone to write any additional information on the sheet for that purpose

Nancy Rizzo, chair of the nominating committee offered the following slate of officers and Board Members for 2010-2011: Nominees are;

President	Jeff (Boomer) Bakalchuck
Vice President	Ian Pond
Secretary	Alice Kolacinski
Treasurer	Dan Singer

Board Members:

- Line Dempsey (past pres)
- Katie Coyle (past VP)
- Adam Shestak
- Alyssa Platt
- Mike Konvicka
- Caroline Elliot

The slate was unanimously approved.

Officers were asked to present themselves to the attendees and Jeff (Boomer) Bakalchuck offered a few comments encouraging all in attendance to participate at the monthly meeting and other NPNA events.

At the end of the picnic, Line drew Allison Cain's name from the lottery for a rain barrel and reminded everyone that National Night Out is scheduled for Tuesday, August 3rd, 2010.

[History note: via email on May 23, 2010 Line proposed and the board subsequently approved that we raffle a rain barrel.

NPNA Board,

Ok, at the last meeting, we spoke about coming up with a few questions to ask (informally and formally) with regard to what neighbors would like to see done with NPNA (programs, etc). Let's go ahead and start that discussion.

Although it might be a little short noticed (since it wouldn't be in the newsletter), but I was thinking that it might be nice to raffle off a "prize" at the annual celebration. Since the garden club was doing a rain barrel class, I thought it would be cool if NPNA bought a rain barrel and then gave it away at the picnic. We could give everyone who re-ups their membership a ticket for the drawing... Conversely, we could just give everyone in attendance a ticket... I think we can fletch out the logistics over email BUT I wanted us to at least vote on spending the money for the barrel. Ian seconded this motion when we spoke yesterday. All in favor (or not), please reply in email.]

June 17, 2010

NPNA Board meeting held at Friendly City Civitan Club, Glendale Ave, Durham, NC (6:30 pm)

Attending: Ian Pond, Jeff Bakalchuck, Adam Shestak, Alyssa Platt, Caroline Elliot, Mike Konvicke, Dan Singer, Alice Kolacinski, Nancy Rizzo.

Minutes were approved.

Treasurers Report: Financial Activity for May 20—June 17

Beginning balance:	2298.78
Income:	400.18
Expenses:	295.51
Ending balance:	2403.45

This Board of Director's meeting was held to plan for the 2010-2011 year and for the new board members to get acquainted with the process of serving on the board and the members. Jeff (Boomer) Bakalchuck, President, began by stating his hope that the board would conduct much of its business by email rather than to have board/program meetings. The majority of meeting would be membership/program meetings. The rationale for changing the format is to increase membership participation by conducting the mundane business online and allowing face-to-face meetings to be more significant to members; therefore increasing attendance. A question was raised about whether the Board of Directors meeting online was appropriate according to the NPNA Bylaws. A concern was raised about when minutes would be reviewed and approved and when the minutes and treasury reports would be publicized. Questions were raised about the process

- to be followed to assure quorum, (simple majority of Board of Directors—6 members)
- to assure openness, (when and how published? history of discussion?)
- to allow enough discussion of an issue to allow for exchange of information and possible changing of a person's original position.

Suggestions were made to conduct discussion via the list-serve group for the Board of Directors

- any member of Board of Directors could raise and issue/make a motion
- discussion could occur for 5—9 days
- president would post motion or call for motion
- member would second
- within 5 days all members would vote—yes, no or abstain Or request face-to-face discussion.

No final motion/decision was made. It was anticipated that a discussion of the issue would be conducted on the Board list-serve group and a decision would be made at an August board meeting.

It was recommended that we amend the bylaws to clarify the process. No decision was made.

Membership recruitment will take place via the webpage, the list-serve and a membership drive table at the National Night Out celebration and Halloween Festival. The option of allowing membership to be paid via PayPal will be explored. Posting a banner in the Park, similar to the one usually posted outside the Civitan building on meeting dates was suggested as another way to raise awareness of meetings.

Ian Pond and Katie Coyle have agreed to edit the newsletter for the 2010-2011 year. Changing the layout of the newspaper –including more relevant and in-depth information was discussed. Raising more advertisement income by having a list of Northgate Park business owners/operators published is one option to offer significant information as well as increasing income. Information and authors for the newsletter will be solicited through the Listserve.

Assistance for the webmaster will also be solicited from NPNA members.

Alice Kolacinski presented a slide presentation that reviewed the June 6, 2010 Annual meeting and reported on the survey conducted with the Membership Drive. Information about the June-to-June membership year and the activities that NPNA either sponsors or has members involved was included. Note: slide show may be found at Look for NPNA Annual Picnic June 2010.pdf

Slides referenced in June 2010 Board of Directors minutes at <http://groups.yahoo.com/group/NPNA/files/>

Jeff related information about the Park cleanup held June 12th. Fifteen members of The Big Brothers joined the Northgate Park volunteers. A motion was made to allocate \$50.00 for breakfast snacks for the quarterly cleanups. The motion based.

Jeff announced that at the August meeting Amy Buchanan will present information about the Durham's Neighborhood Energy Retrofit Program (NERP). Northgate Park qualified for the second round of the grant.

On August 3, National Night Out will be held. Line Dempsey is coordinating NNO,

The meeting was adjourned at 8:30 pm

July 15, 2010 NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave

Attending: Katie Coyle, Ian Pond, Jeff Bakalchuck, Alyssa Platt, Mike Konvicke, Dan Singer, Alice Kolacinski

Jeff Bakalchuck presided at the meeting. Minutes were read, corrected and approved.

Treasurers Report: Financial Activity: June 17—July 14, 2010

Beginning balance: 2403.45

Income: 80.20

Expenses: 363.60 (288.60 picnic supplies, 75.00 picnic shelter rental)

Ending balance: 2120.50

Membership: 47 households 0 business

Old Business: A motion was made to adopt the following procedures to conduct a board meeting online via the list-serve group for the Board of Directors:

- any member of Board of Directors could raise an issue/make a motion
- discussion could occur up to regularly scheduled Board of Director's meeting.
- any member may make a motion.
- any other member would second
- members would vote—yes, no or abstain. No response would be counted as non-attendance. At least 6 members would need to vote to establish quorum since a quorum (simple majority) for the 2010-2011 board is 6.
- voting will take place within 5 calendar days unless a member requests a 3 day extension. Only one 3 day extension will be allowed.
- a simple majority of quorum carries the motion. (4 members of the 6 voting must vote-yes)

It was suggested that before the Board passes this motion, we practice these procedures over the next two months to identify pluses/minuses and make corrections as necessary. The motion to practice the procedures passed.

A discussion of newsletter and communication issues lead to the creation of an Internet committee. Alyssa Platt will serve as chair. Ian Pond will assist and volunteers will be solicited from the community. Among the issues to be investigated by this committee are webmaster assistance, promoting a positive impression of the neighborhood, frequency of updating information, use of PayPal for membership dues, posting of recommended service providers and/or advertizing of Northgate Park vendors.

New Business: A review of Committee or Events/Chair or Liaison Assignments was begun. Volunteers have either agreed to serve or will be contacted during the next month, so these assignments can be made.

National Night Out-- Line Dempsey -

Neighborhood Watch/Representative to PAC2 – Cheryl Shiflett , and Nancy Kneephen Alternative

Durham Partners Against Crime District 2nd Monday of month meeting at 6pm

Yard Sale— Mike Konvike

Halloween-Katie Coyle Chair/NPNA Liaison, Donald Clary –Elgin Street Liaison

Night of Lights /Luminaries– Carol Henderson, Chair

Usually 2nd Sunday of December (coordinate with other neighborhood associations)

Stream and Park Clean Up-- Mike Shiflett, Ian Pond

2nd Saturday every third month –in December night before Night of Lights

Annual Meeting (Picnic)-

Programming–

Membership -Dan Singer, Treasurer (automatically included)

Park Renovation ad hoc Committee - Page McCullough-

Bronto – Nancy Rizzo

INC representative-Mike Shiflett Alternate – Cheryl Shiflett

Newsletter Committee-- Katie Coyle & Ian Pond

Internet/Web communications---Alyssa Platt, chair Ian Pond

The meeting was adjourned at 8:05.

August 19, 2010

NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave, Durham NC

Attending: Jeff Bakalchuck, Tanya Olson, Chris Jackson, Randy Blessing, Amy Ruth Buchanan, Sadie Koppelberger, Mary Brunnemer, Chad Bebout, Ian Pond, Katie Coyle, Bob Kucera, Erin Callahan-Price, Caroline Elliot, Laura Florand, Aaron Sebens, Rick Payne, Page McCullogh, Adam Shestak, Alice Kolacinski, Mark Ambrose, Nancy Rizzo

Jeff Bakalchuck presided at the meeting.

Prior to a Board meeting, attendees heard from Amy Ruth Buchanan about the Northgate Park NERP project and completed a preliminary survey. Northgate Park's involvement represents the 2nd round of the grant. The timeline for implementation is: August/September: Survey neighborhood

October—November Awarding of grants

March 2011 – work completed

She urged everyone to participate in filling out the survey and involving themselves in the Energy workshops to be offered at a later date. Contact information: Email address: northgateNERP@gmail.com
Web source: <http://groups.yahoo.com/group/NPNA/files/NERP/>

Minutes were read, corrected and approved.

Treasurers Report: Financial Activity: Period: July 15 - August 18

Beginning balance: \$2120.05

Income: \$ 20.15

Expenses: \$ 15.00 (membership check bounce fees)

Ending balance: \$2125.20

Memberships: Residential: 48 (+2,-1)

Commercial: 0

Old Business:

In an online vote, 8 members of the board passed a motion to update Northgate Neighborhood Association's Registered Agent information on file with the NC Department of Secretary of State. Katie Coyle will be the Registered Agent. She is authorized to file the paper. The payment of the fees is also authorized.

There was discussion about the Board of Directors yahoo group conducting Board business online and whether they should be considered board meeting with the on-line discussion limited to Board members or including all list-serve members in the online discussion. Also discussed were committee chairships. No decisions were made.

NEW business:

The board voted to move the meeting time to 7:00pm.

September 16, 2010

NPNA Thursday Night Meeting (6:30) Friendly City Civitan Club, Glendale Ave

Attending: Jeff Bakalchuck, Mike Konvicka, Adam Shastek, Nancy Kneephen, Alice Kolacinski

Jeff Bakalchuck presided at the meeting.

There being no quorum, no minutes or reports were approved and no business was conducted.

A brainstorming session was held to discuss methods of involving members of the neighborhood in NPNA activities. Nancy Kneephen spoke of her involvement in attending PAC 2 meeting and neighborhood association meeting and how those events help her feel involved and connected to the community.

The meeting was adjourned at 8:05