

Minutes for October 20, 2016

Northgate Park Neighborhood Association Board of Directors Meeting

The meeting was held at the Friendly City Civitan Building, 2510 Glendale Avenue, Durham NC

Attending – Deb Hawkins, Dan Singer, Jeff Bakalchuck, Melissa Harrell, Alice Kolacinski, Terry Kolacinski, Tom Melby, Bernie Page, Karen Smith. Members: Cheryl Shiflett.

#### Community Business

Environmental/Park programs and projects

- No new information about replacement of any dead trees as yet. Deb to pursue/continue enquiries with Ian/Alex Johnson at City General Services. Two leaning Oaks on Ruby have been propped up to return growth to vertical. We have lost half (6/11) of the Ruby Magnolias and two more are looking close to death.
- Deb reported that she has been communicating with Tom Dawson regarding Lavender house refurbishment project and has asked Ian re: KDB plantings in NGP (Lavender house area) grant project update. No information was obtained about KDB (Ian out of state at present) but Tom reports that plans are underway to complete the Lavender house refurb before mowing season in the spring commences. He also notes that Beth Timson has been brought back on board the project as a consultant coordinator, ideas are in proposal for climbing-deterrent features on the old chimney stack (such as scaffolding and vine plantings) and outreach to residents and the Museum for partnering on the project are in the works. He will keep in contact with Deb and supply more updates over the winter.
- Cheryl Shiflett suggested that we wait until construction of computer access cables is finished to begin planting bulbs at Traffic circle project. We discussed increasing budget to include mulch but agreed to delay that decision until planting was imminent. Cheryl agreed to draft a letter to the city manager regarding the problems arising from vegetation cutting patterns in Northgate Park and share with Deb for editing/signing and sending to Tom Bonfield.

#### Calendar of Events

- Elgin Street Halloween Block Party (Note—this event is organized by Elgin Street residents. NPNA makes a contribution to the organizers to help with expenses.) NPNA provides an information station about NPNA at the event. After a discussion of the “Teal Pumpkin” project, Jeff motioned and Terry seconded that NPNA would donate up to \$150.00 for the purchase of candy and non-food gifts for the NPNA table and Glow in Dark sticks. A roster was established for the NPNA table.
- Autumn Potluck was discussed. Since no formal motion had been entered to honor the Friendly City Civitan Club for their allowing the NPNA association to hold its monthly meeting at the clubhouse, it was decided/agreed to obtain a plaque expressing our thanks/regard, with agreement for reimbursement to purchaser. A motion was made to authorize \$75.00 for a plaque to be presented at the potluck. Cheryl agreed to suggest wording. Alice and Terry would be responsible for obtaining the engraved plaque. Deb will present the award at the Potluck, and draft/read/present a letter of thanks that all attending may sign.
- Luminaries will be held on December 11, 2016. Rain Date December 18, 2016. Anticipated Expenses-- \$250.00 candles, \$120.00 food & supplies and \$25.00 for Children’s parade. Jeff made and Terry seconded a budget of \$25 for purchase of twine and light sticks for use in the children’s parade. Motion passed. Further discussion and finalization of expenses and logistics tabled to November’s Board meeting.

#### Committee Business:

It was agreed to amend Treasurer’s Report notation of financial accounts to clarify/read as ‘Operating fund’ and ‘Contingency fund’ for future installations.

Approval by vote was given for the NPNA's INC delegate to tender a 'yes' vote for the INC's tabled motion in support of the four county bond referendum measures coming to a vote next month, at Tuesday's October INC delegation meeting.

Agreement was made to re-see/re-establish a Spanish language translation section/page for the upcoming Winter newsletter; Bernie to facilitate this, Deb to connect her with Diann Bailey, a new resident who has fluency and has offered to help.

Approval given to obtain and sign holiday seasonal thank you cards for NPNA's 2016 business partners, sponsors, advertisers and notable volunteers. Deb to facilitate and circulate list of potential recipients online ahead of next meeting for discussion/amendment.

#### Treasurer's Report Summary

Report period: September 1-30, 2016

Memberships: 101 (since April 1st)

#### Operating budget:

Beginning balance: \$ 3987.91  
Income: \$ 90.00  
Expenses: \$ 2.07  
Ending balance: \$ 4075.84

#### Contingency / savings:

Beginning balance: \$ 2508.93  
Income: \$ 1.59  
Expenses: \$ 0.00  
Ending balance: \$ 2510.52

The meeting was adjourned.

Note: On September 23, 2016 a motion for \$2000 be transferred from NPNA's Yadkin checking account to NPNA's SHCU money market account, leaving around \$2000 in operating funds, and around \$4500 in the contingency fund was approved online.